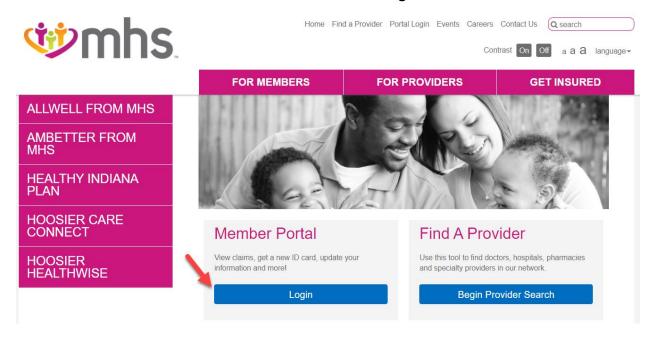
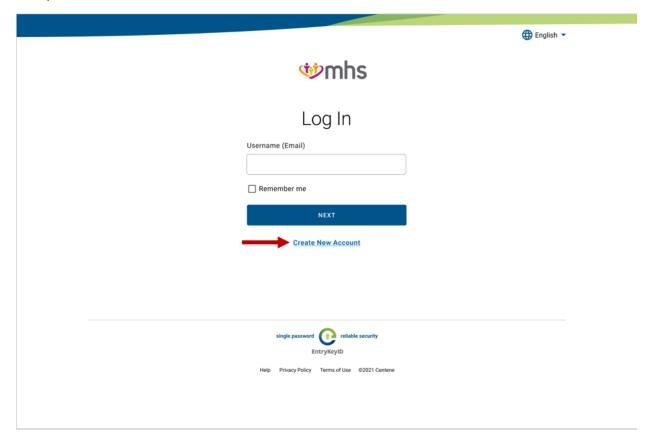


Click on For Members, then under Member Portal click Login.



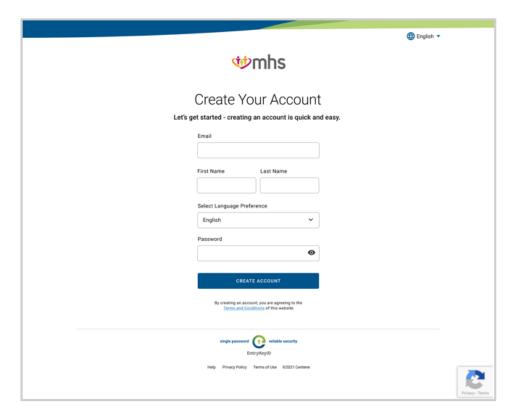
Next, click on Create New Account.







On the Create Your Account screen, enter your Email, First Name, Last Name, Select Language Preference, and Password.



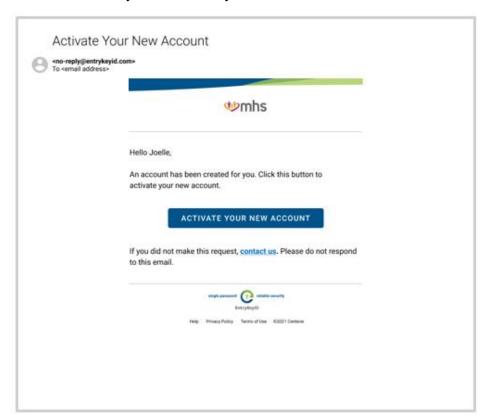
An email will be sent to activate your account.







This email allows you to activate your new account.



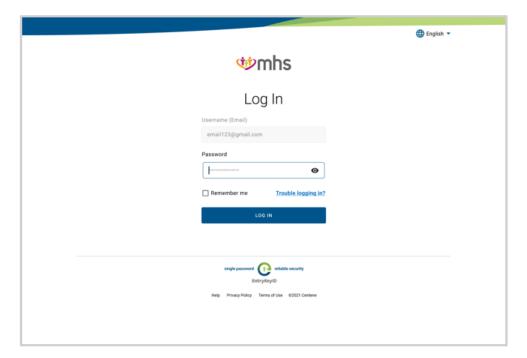
Your account is created and you can register.



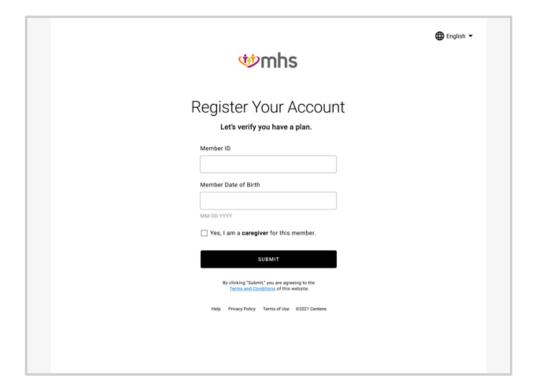




You will then enter your Email Address and Password.



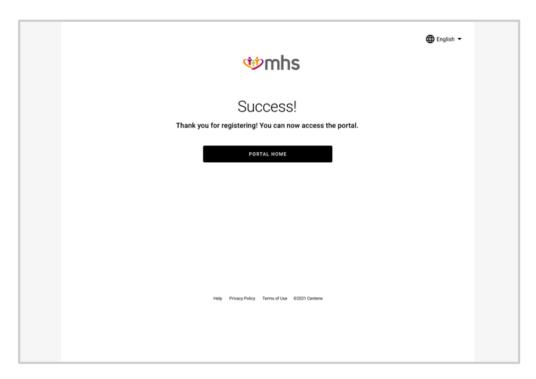
You will enter your **Member ID** and **Date of Birth** and select if you are a **Caregiver** to the member.



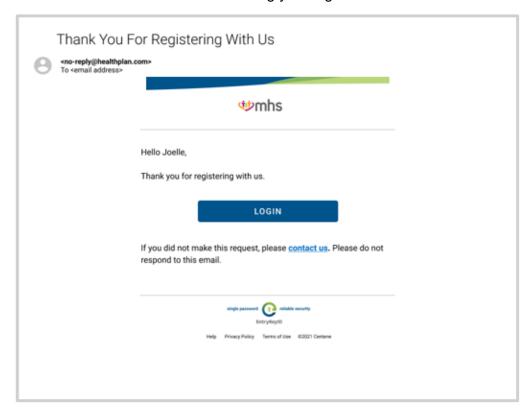




You will receive a confirmation after registering your account.



You will also receive an email confirming your registration.

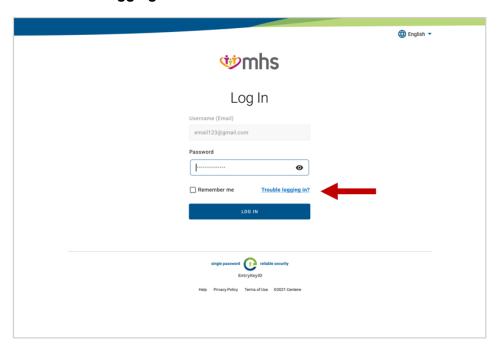




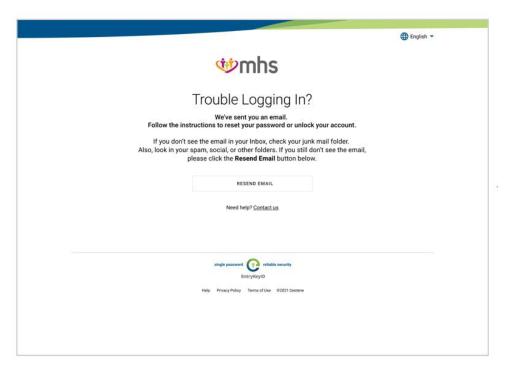


Change Password or Unlock Account

Click Trouble logging in?



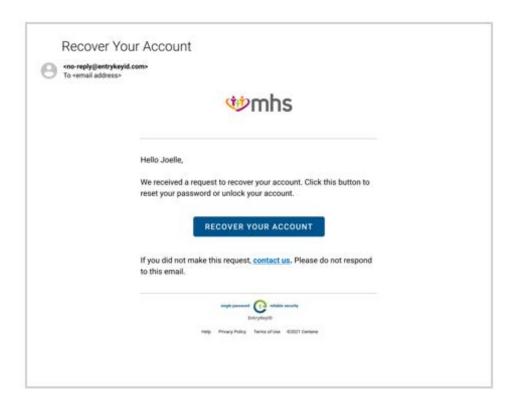
You will receive an email to reset your password or unlock your account.



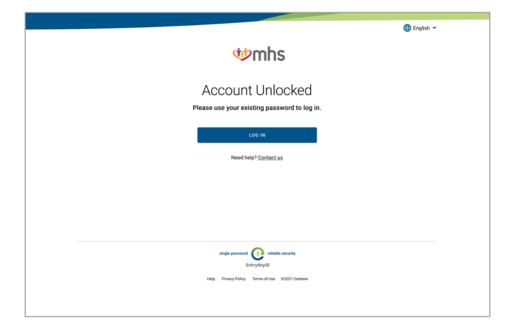




Based on your account status, you will be shown the **Account Unlocked** screen or the **Reset Password** screen.



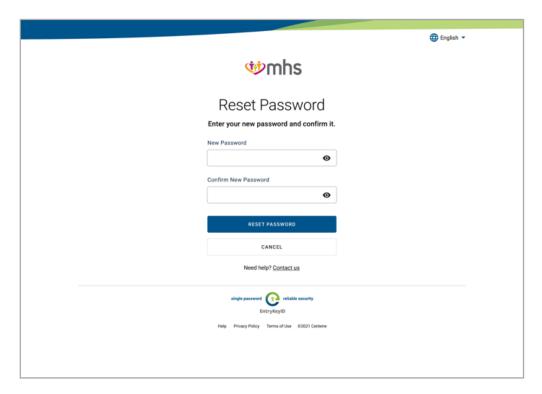
If your account was locked the following screen will show. You can log in now.



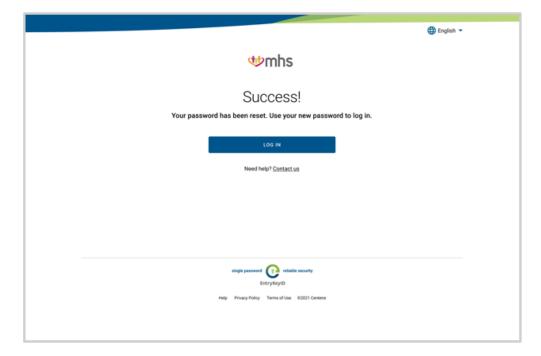




If you need to reset your password, the following screen will show. You will choose a new password and click **RESET PASSWORD**.



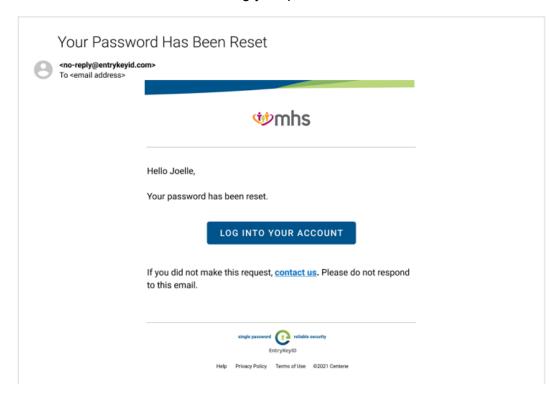
A confirmation screen will show once your password has been updated.



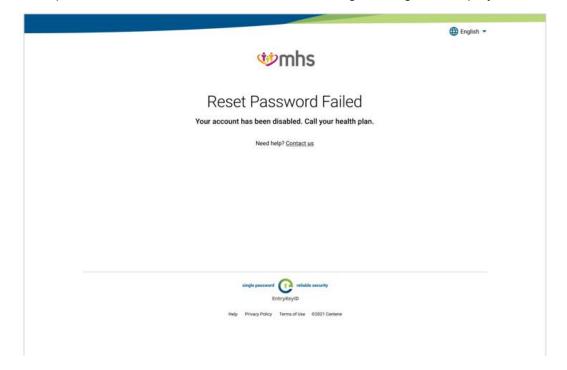




An email will also be sent confirming your password reset.



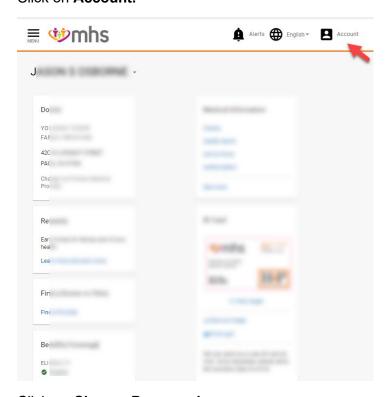
If the password reset is not successful, the following message will display.



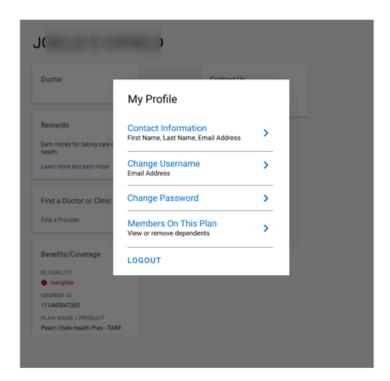




Change Password After Logging Into Member Portal Account
Click on Account.



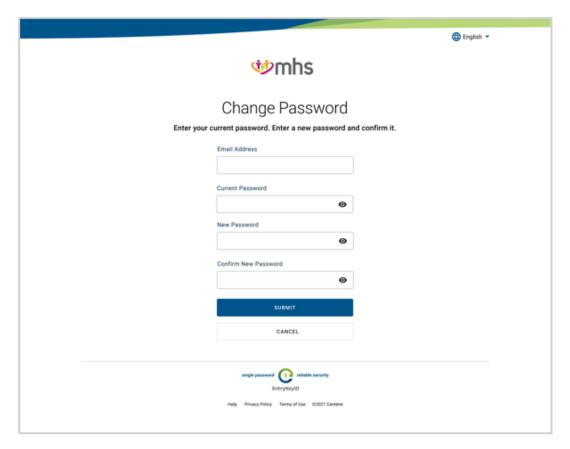
Click on **Change Password.**







Enter your new password and click Submit.



You will receive a notification that your password has been updated.

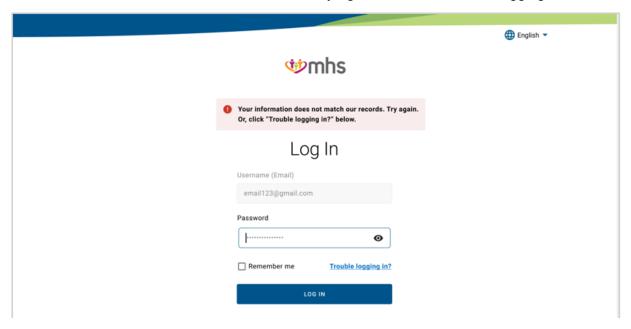




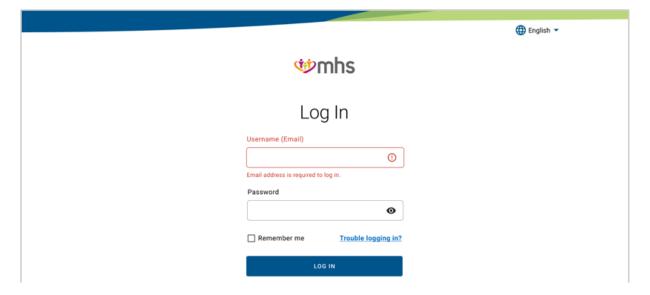


Potential Error Messages Shown During Registration or Logging into Your Account

"Your information does not match our records. Try again. Or, click "Trouble logging in?" below.



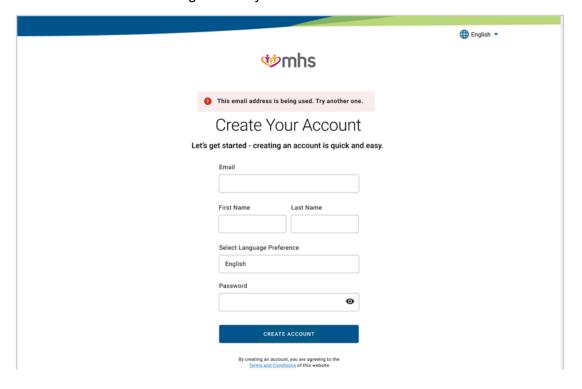
"Email address is required to log in."







"This email address is being used. Try another one."



"You need to reset your password as part of this new login experience. If you didn't request a password change, don't worry. You're in the right place. We have updated our security features."



