



## Using the MHS Member Portal to change your Primary Medical Provider (PMP)

New members can earn CentAccount rewards by creating a Member Secure Portal Account and selecting a PMP within 30 days of enrollment (once per calendar year). Spend your CentAccount rewards at stores like Walmart, CVS and Dollar General to buy paper products, groceries, baby items and over-the-counter medicine. [Find out more](#) about your CentAccount.

### Step 1

Log into your Member Portal Account or create a New Account. If you need help, use our [Member Portal Registration Help](#).

### Step 2

Once on the Member Homepage, click on **Change Primary Provider**.

The screenshot shows the MHS Member Portal homepage. At the top, there is the MHS logo and a 'Member Name' dropdown menu. On the right, there are navigation icons for Home, My Health, Messaging, Profile, and Help. The main content area features a 'MY HEALTH Benefits, Care, Claims and More' section with a 'Learn More' button. Below this are tabs for 'My Health', 'Let Us Know', 'Rewards Program', and 'Secure Messaging'. On the right side, there is a 'Member Name' summary box with fields for Member ID (1234567899), Doctor (HILMA GREEN Plan), and Status (Eligible). Below this is a 'Pay Contribution' field, a 'Print Temporary ID' button, and a 'Change Primary Provider' button highlighted with a pink box. Other buttons include 'My Benefits' and 'Tell Us About Your Health'. At the bottom left, there is a 'Coverage History' table and a 'Health Alerts' section showing 'No alerts.'

Coverage	Begin Date	End Date
State Plus, Copay -	07/01/2017	12/31/9999

### Step 3

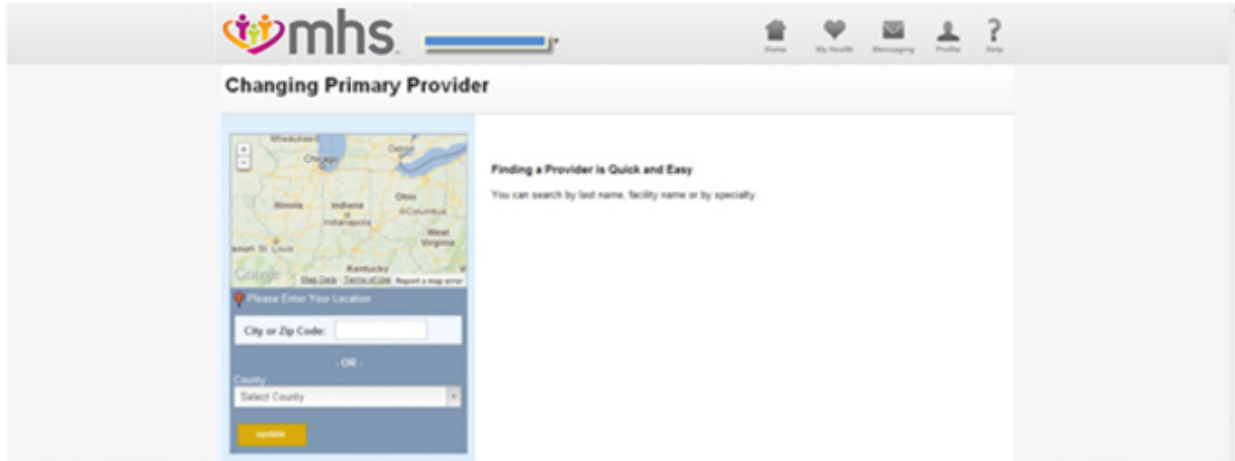
Once you click on Change Primary Provider, select your **network** from Hoosier Healthwise, Healthy Indiana Plan (HIP) or Hoosier Care Connect.

The screenshot shows the 'Changing Primary Provider' page. At the top, there is the MHS logo and a 'Member Name' dropdown menu. On the right, there are navigation icons for Home, My Health, Messaging, Profile, and Help. The main content area features a 'Changing Primary Provider' heading and a 'Please select your network.' prompt. Below this are three links: 'Hoosier Healthwise', 'Healthy Indiana Plan (HIP)', and 'Hoosier Care Connect'.



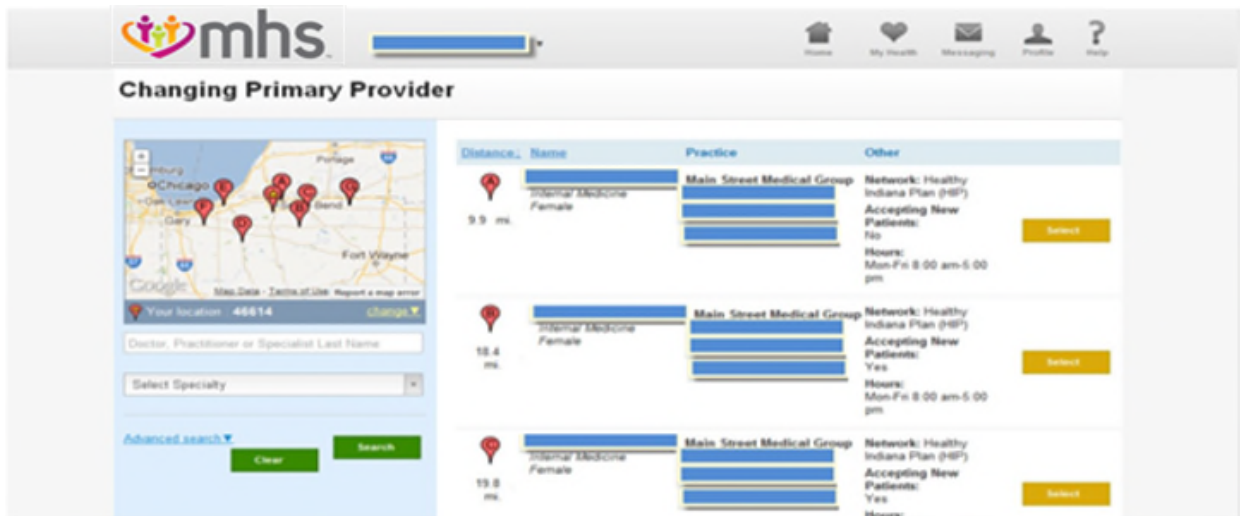
### Step 4

Complete a search for your PMP by **Zip Code** or **County**.



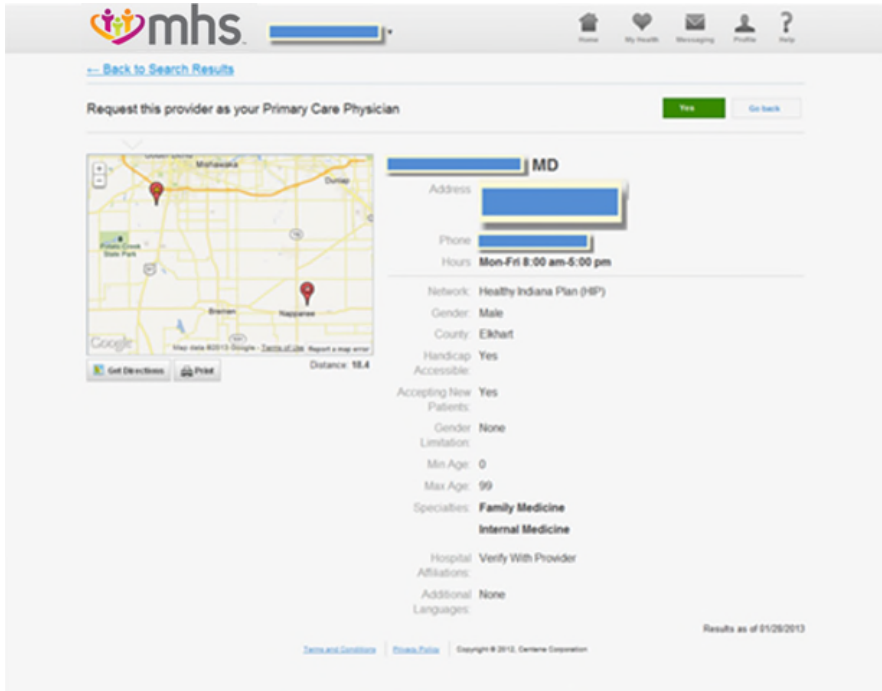
### Step 5

Review your choice of PMP by clicking **Select**.



### Step 6

The details of the PMP are displayed. Click **Yes** to select your provider.



### Step 7

After clicking yes, you will receive confirmation that your selection has been submitted.

